

## Instructions for printing the “Reformation Reflections Booklet”

1. Download the pdf file to your computer and save
2. In the printer dialogue box
  - a. Pages to Print: “All”
  - b. Page Sizing & Handling: **Size**
    - i. Fit
    - ii. Click on “Print on both sides of paper”
      1. Flip on short edge
    - iii. Orientation- “Landscape”
  - c. Page Sizing & Handling: **Booklet**
    - i. Booklet subset: “Both sides”
    - ii. Orientation: “Landscape”
    - iii. Click: “Auto-rotate pages within each sheet”
  - d. Click “Print”